

Union City Minor Site Plan Checklist

NAME OF APPLICANT:		DATE:	
PROJECT NAME:			
BLOCK(S) & LOTS(S)			
Please check the appropriate box			
ITEM NO.	PLAN REQUIREMENT	PROVIDED	WAIVER REQUESTED
1.	Name address and telephone number of owner and applicant		
2.	Title block denoting name of project, type of application, tax map sheet, county, name of municipality, block and lot and street location		
3.	A schedule of required and provided zone district requirements, including lot area, width, depth, yard setbacks, building coverage, parking, and other applicable zone requirements		
4.	Proof that taxes are current		
5.	Boundary information along with the source and date of current property survey		
6.	Authorized affidavit of ownership		
7.	Square footage of the tract		
8.	Revision box showing the date of the original submission and all revisions		
9.	Size and location of any existing or proposed structures with all setback dimensions		
10.	Location of any existing streets		
11.	Copy and/or delineation of any existing or proposed deed restrictions or covenants		
12.	Location and square footage/acreage of any existing or proposed easement or land reserved for or dedicated to public or utility use		
13.	Requested or obtained design waivers		
14.	Payment of application and escrow fees		
15.	Photographs depicting the vicinity of where the improvements or changes are proposed		
16.	Location of any streams, wetland areas, proposed transition area, steep slope areas, or a statement that none exist on the property		
17.	Setback lines base on zone requirements		
18.	Key map showing the subject property and all lands within 500 feet thereof with existing streets and zone boundaries		
19.	Sale of the plan and a North Arrow		